



**Gaithersburg**  
A CHARACTER COUNTS! CITY

October 5, 2016

Kathy Bennett  
20300 Foxwood Terrace  
Germantown, Maryland 20876

Dear Ms. Bennett:

Your term on the Gaithersburg Advisory Committee will be expiring in January. On behalf of the entire community I would like to express appreciation for your commitment to serving our City in this capacity. Our Boards, Commissions, and Committees perform vital functions in a variety of areas, and we recognize and value your contribution very much.

Our appointment policy requires that all volunteer positions be advertised to provide the public with an opportunity to apply. In the near future, we will be evaluating the requests to fill the vacancies on the Gaithersburg Senior Advisory Committee, and appointments will be made by the Mayor and City Council soon thereafter.

**If you would like to be considered for reappointment or if you no longer wish to serve, please indicate by signing below and returning this letter within 30 days of the printed date.**

Again thank you for your commitment to the City of Gaithersburg. If you have any questions, please feel free to contact me at 301-258-6380 ext. 25 or [gwhipple@gaithersburgmd.gov](mailto:gwhipple@gaithersburgmd.gov).

Sincerely,

*Grace Whipple*  
Grace Whipple, Community Facility Manager  
Committee Liaison  
Gaithersburg Senior Advisory Committee

**Please check box:**

I would /  I would not like to be reappointed to the Gaithersburg Senior Advisory Committee

*Kathy Bennett*  
\_\_\_\_\_  
Name

*10/10/2016*  
\_\_\_\_\_  
Date

City of Gaithersburg • 506 South Frederick Avenue, Gaithersburg, Maryland 20877-2325  
301-258-6350 • FAX 301-948-8364 • [parksrec@gaithersburgmd.gov](mailto:parksrec@gaithersburgmd.gov) • [www.gaithersburgmd.gov](http://www.gaithersburgmd.gov)

MAYOR  
Jud Ashman

COUNCIL MEMBERS  
Neil Harris  
Henry F. Marraffa, Jr.  
Michael A. Sesma  
Ryan Spiegel  
Robert T. Wu

CITY MANAGER  
Tony Tomasello