



## ***City of Gaithersburg***

31 South Summit Avenue  
Gaithersburg, Maryland 20877

Gaithersburg Book Festival Committee Agenda  
Activity Center at Bohrer Park - Large Conference  
Thursday, November 10, 2016, 7:30 PM

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**I. CALL TO ORDER**

**II. APPROVAL OF MINUTES**

A. [Last Meeting held on September 14, 2016](#)

**III. OLD BUSINESS / OPEN ISSUES / REPORTS**

A. [WELCOME - New Introductions](#)

B. [UPDATES](#)

[Author Recruitment](#)

[Workshops](#)

[PR / Marketing](#)

[2016 Sponsor Report](#)

**IV. NEW BUSINESS**

**V. ADJOURNMENT**

To confirm accessibility accommodations, please contact Carolyn Crosby at 301-258-6394, or email [CCrosby@gaitthersburgmd.gov](mailto:CCrosby@gaitthersburgmd.gov).

Please turn off all cellular phones and pagers prior to the meeting. Hand held signs brought may not be displayed in a manner which disrupts the meeting, blocks the view of spectators or cameras and poses a safety concern [e.g., signs mounted on stakes]. Your cooperation is appreciated.

The public is invited to attend and observe this session, but except in instances when the committee expressly invites public comments, no member of the public may participate in the discussions. The public may submit written comments to the committee staff liaison to be forwarded to the committee for its consideration. The City of Gaithersburg welcomes citizen involvement on committees. Please visit the City's website at [www.gaithersburgmd.gov](http://www.gaithersburgmd.gov) for vacancies.